



L2W: Appendix A: The Information, Advice and Guidance (IAG) Process

1. Initial Awareness
 - Informal discussions with staff, current L2W students, friends and families.
 - Use L2W leaflets for initial awareness with students.
2. Formal Options Process
 - Use L2W website to explore course details.
 - Discussions should cover range of post 14 options suitable in the context of 14-19 progression within the Foundation Learning Tier
 - Guidance process to include all relevant staff (Deputy Heads, Year/House/Careers Heads, SENCOs, Connexions PAs, Tutors and HLTAs): schools to identify staff lead for each student.
 - Guidance process should cover:
Teaching and learning styles, attitudes towards learning at different venues, commitment to any vocational areas or lack of ideas for future learning
 - Generation of Individual Learning Plan [ILP] (linked to Individual Education Plan [IEP] / Personal Education Plan [PEP] as appropriate)
3. Taster opportunities
 - To try 1 or 2 possible courses as part of overall decision making
4. Course(s) decision
 - Course availability to be confirmed by beginning of summer term
 - Induction
 - Trial period (The aim would be to establish settled groups by the October half term break.)
 - Review of ILP – to accommodate potential changes of direction
5. End of Y10 Review
 - ILP update: continue with same Line of Learning in Y11?
 - Progression to higher level qualifications?
6. End of Y11 Review
 - ILP update: Progression to L2, YA, other training?